

Standards Committee



Claire Sinay, Chair

March 8, 2011
9:00 am to 11:00 am
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor, Conference Room

4041 N Central Ave, 14th Floor
Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Claire Sinay	AT	Debby Elliott <i>alt: Philip Seeger</i>	ALT	Deborah Frusciano <i>alt: Kimberley Bickes</i>	AT	Eric Moore
AT	Randall Furrow						

Guests

Jennifer Lewis

Administrative Agent Staff

Kenneth Leighton-Boster Carmen Batista Edd Welsh

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Claire Sinay called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with five of five members in attendance at approximately 9:12 am.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the January 11, 2011 meeting. No corrections were voiced.

Administrative Agent update

Kenneth Leighton-Boster provided an overview of the activities of the Quality Management program:

- GY 2010 data collection is being finalized – provider visits have almost concluded
- The Clinical Quality Management Committee will meet in May, 2011 to review GY 2009 data. GY 2010 data will be reviewed by the committee in the fall of 2011
- Dr. Rebecca Shafer has been asked to present at a conference – she will present on the recent PDSA related to the Oral Health Services care coordination project

Committee Chair update

No comments were voiced.

Review of Quality Management Program Data

Edd Welsh provided a presentation on the data collected during the GY 2009 QM site visits and answered questions.

Based on the information provided, the committee reached a consensus to hold off on starting a review of the Mental Health Services standards of care. The committee would wait until funding from HRSA had been formally announced, and the aggregate data from GY 2010 had been collected and presented to the Standards Committee.

Development of Committee Task Schedule for GY 2011

Claire Sinay discussed that the Planning Council was considering revising its sub-committee structure and meeting schedule. She recommended the committee hold off on developing its next 3-year activity plan until the full Council had determined what, if any changes would occur.

Eric Moore noted that the Community Health Planning & Strategies Committee would begin developing the EMAs 2012-2015 Comprehensive Plan, and that goals and activities related to quality improvement and standards of care might be considered for possible inclusion in the plan.

Kenneth Leighton-Boster related that there were leadership changes occurring at HRSA, and HRSA-defined standards of care that were to be available in February had not yet provided to Part A grantees.

The committee discussed the need to develop standards of care for Early Intervention Services, including expectations for linkages to care for each service category (which may be different depending on the service). Discussion topics:

Linkages to care

- How do services contribute to linkage to care?
- How do providers measure this?
- Is this part of the expectations for providers who are not EIS providers?
- Who is ultimately responsible for ensuring linkages to care are completed?
- What collaboration might be able to take place?

MEETING MINUTES *continued*

Activities for inclusion in the three-year plan

- Standards for Centralized Eligibility
- Standards for Early Intervention Services

The committee reached a consensus to continue ongoing revisions to standards of care, and to develop new standards, as deemed necessary.

The committee would postpone meeting until May, 2011.

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Mental Health and Substance Abuse standards of care

Action Items to be completed by the next meeting

Task	Assigned To
Determine invitees for Mental Health and Substance Abuse standards of care	Committee to determine
Committee review of committee policies and procedures	On hold – potential committee restructuring

Current events summaries

Jennifer Lewis voiced her desire to become a committee member.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 10:47 am.